



## BLAINE COUNTY ADMINISTRATOR

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DEREK VOSS  
COUNTY ADMINISTRATOR

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Dispatch Technical Advisory Council (TAC) Meeting Minutes

March 15, 2010

1:00 p.m. to 2:30 p.m.

Blaine County Public Safety Facility

**Attendees:** Beth English, Chris Corwin, Bryan Carpita, Mike Elle, Bart Lassman, Gene Ramsey, Walt Femling, Jeff Gunter, Ray Franco, Cam Daggett

**Absent:** Ketchum PD, Bellevue FD, Carey FD, Hailey FD

**Agenda:**

- Gene Ramsey explained the current status of the 700 MHz radio project, stating that the radios are here but the final FCC licenses have not been approved. Once the approval has been received the radios will be programmed and put into use.

The annual radio fees were discussed and the current maintenance fees that will be added to the \$70 per radio, including \$2200 for the T1 to the state and \$3700 lease for space on Dollar and Baldy. This raises the cost per radio about \$50.

Discussions are ongoing with the USFS regarding a tower on Galena, which would be a 50' tower. Grant money will have to be obtained to build the tower. The Harrison tower is already up and, combined with one on Galena, Blaine County would have adequate coverage.

- The issue of whether "flames inside a chimney" were considered a structure fire or not was discussed. All agencies present agreed that anything inside a house that was on fire should be paged out as a structure fire, including furniture on fire, a chimney fire, a stove fire, etc.
- Emergency contact numbers for businesses are needed but there are no processes in place for obtaining or updating them. Ketchum will be sending a Knox Box list which will provide some information. A procedure will have to be implemented to obtain this information.
- Responder "Sit-Alongs" – The suggestion was made to have responders participate in "sit-alongs" in Communications in order to further their understanding of the processes and procedures used to handle calls. It was suggested that specific days be set for specific agencies and, as call load permits, they would be allowed to observe for an hour or two at a time.

Another suggestion was made to invite fire personnel to attend monthly staff meetings in order to answer any questions the telecommunicators (TCs) might

have about fire procedures. An email will be sent to the chiefs with information regarding the next Communications staff meeting.

- The possibility of sending TCs to fire drills on Tuesdays was discussed and determined it would be a good learning exercise for them. This idea will be presented to them at the next staff meeting. Each Tuesday is a specific drill:
  - 1<sup>st</sup> Tuesday – fire drill
  - 2<sup>nd</sup> Tuesday – Tech drill
  - 3<sup>rd</sup> Tuesday – fire drill
  - Last Tuesday – EMS drill

Another drill that will be coming up is the Urban Interface drill in June. Communications will be participating.

- A reminder was made on both sides, Patrol and Communications, for the officer to check in when they come on duty and to check out when they go off duty, and for Communications to remember to put them in the CAD system when they go on duty.
- New entry and filing policy for NCIC entry forms/cards: items that are entered into NCIC will have an entry card completed. These include articles, vehicles, guns, parts, boats and license plates. These cards will be kept on file in Communications until the item is cleared/canceled/purged. Once the item is no longer in NCIC, the cleared/canceled/purged notification will be attached to the card and the card returned to the originating agency of the report for inclusion in the actual case file. Missing person, runaway and unidentified body entries will be on entry forms and the same procedure will be followed for storage.
- Anyone with a CPOR (civil protection order) cannot have a CWP (concealed weapons permit), however some entries have been discovered that have both. Communications will be working to check and correct all entries, and agencies are asked to contact Communications if they come across anything similar in the future. It was discussed whether or not CWPs could be confiscated in the event of a domestic violence arrest until a hearing could be held but it was determined not at this time.
- Chris asked about having a standardized hydrant naming procedure in place for future mapping. He will be emailing a proposed naming scheme to the agencies consisting of what the jurisdictions are already using along with some identifiers to be used at the beginning and end of what currently exists. If approved by the agencies he will move forward with it.